

SOUTHERN FOUNDATION

Child Adult Care Food Program Sponsor
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February 18, 2019

Madison County Board Of Supervisors P. O. Box 608 Canton, MS 39046

REF: "Back To School Extravaganza"

Dear Honorable President:

This letter comes to you today on behalf of Southern Foundation for Homeless Children, INC. We are a Non-Profit organization located in Starkville, MS. We are asking you to partner with us on a pilot program for "Back To School".

A portion of our mission is to "make a positive impact in the lives of At-Risk youth by providing them with a loving environment, teaching them responsibility and appropriate behavior. By this, they will know and show love, honesty, generosity, and respect."

I am sure that you have more questions. That is why we are hiring a Coordinator, recommended by you, in your county to communicate all information to you. As this project unfolds, at anytime you may opt out. However, we are going to do all we can to keep you satisfied so that we may be able to continue this project for Southern Foundation and the children of Mississippi. The program will peak in July, 2019.

Southern Foundation is launching this program this year beginning in April, 2019. The program is called, "Back To School Extravaganza". This pilot program is to ensure that no child is left behind during the school year. What a "Win, Win" for your county, the families, the state of Mississippi, and Southern Foundation for Homeless Children, INC.

Included with this letter are program objectives and requests we ask of you.

Please respond by March 5 by letter or email so that further information will be provided to you. Southern Foundation sincerely thanks you for considering this wonderful opportunity.

Sincerely,

Gwendolyn Gray (GG)

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CEO Southern Foundation For Homeless Children, INC.

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PROGRAM OBJECTIVES

- A. To ensure that every child in Mississippi who attends the "Back To School Extravaganza" receives a Back Pack with needed school supplies
- B. To allow children from the participating counties to show their gift in Math, science, Music, and Art.
- C. Southern Foundation for Homeless Children, INC. will have a program during the event called "2020 Kids"
- D. To allow Community leaders to express any comments, concerns, or suggestions
- E. Food will be served to all children

WHAT DO WE REQUEST OF YOU?

A. Venue to accommodate the number of participants you expect to attend in your area for approximately 5 to 6 hours.

With access to the Venue:

- 1. Volunteer/s to open-up, assist with set-up as needed, clean-up, and close-up the venue site.
- 2. Large Bar-B-Que Grill
- 3. A place or containers to store cold beverages
- 4. Seating area with tables for children to eat
- B. A responsible and reconcilable staff person (Coordinator PAID BY SOUTHERN FOUNDATION) who will communicate information to you and from us as things progress toward making this project a success, as this person would be the key to success for this pilot program.
 - 1. **Coordinator**: Will perform duties for two hours per day beginning March 15, 2019 to July 31, 2019 (97 days excludes Memorial Day and Independence Day Holidays)
 - 1a. Coordinator Rate of Pay: \$12.00 per hour
 - 1b. Coordinator Duties: Include but not limited to overseeing the planning and scheduling of the "Back To School Extravaganza". This person will be the liaison between the Board of Supervisors in your county and Southern Foundation. He or she must have excellent time management and communication skills, a desire to work, be able to monitor, gather ethnic data and process reports at the end of the event program. The Coordinator must know and have basic computer skills and be able to carry out any other duties as assigned.